**Mentoring Agreement –**

THE ‘RULES’ OF MENTORING

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| Young Person  I agree;   * to work with my mentor to identify what I would like to achieve in terms of education, employment, self-employment or training * to work to achieve my goals, with support from my mentor * to respond quickly to contact from my mentor * to always turn up for meetings on time * if I have to cancel a meeting, I will give my mentor as much notice as I can   I also understand that my mentor is a volunteer and is not being paid to support me. It is important, therefore, that I treat them with respect at all times. | Mentor  I agree;   * to work with the young person to identify goals and actions needed to support their training and personal development * to meet my young person face-to-face on a regular basis appropriate to their needs. At least once a month for up to the first year of our support * to keep in contact with the young person, even if there are occasions when they don’t respond to my contacting them * to be supportive of my young person and agree clear and realistic goals * to keep my Prince’s Trust contact updated through regular reports |

We both understand:

* **There should be no home visits under any circumstances**
* Meetings should always take place in a public place, suitable for serious discussion.
* **There should be no car lifts for either party under any circumstances**
* **Absolutely no money or commercial interest should be involved, this includes lending or borrowing**
* Things discussed during meetings are confidential. However the mentor will keep The Prince’s Trust in touch with how the relationship is developing and what is being discussed. **If the mentor has any concerns which may impact a young person’s or another’s’ wellbeing or safety, they must share this with The Trust**
* That we should not bring friends or family to the meetings unless previously agreed. The mentoring relationship is between the young person and the mentor only
* This is a friendly, but professional relationship, therefore social activities outside the mentor relationship are not deemed appropriate

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|  | Signature | Date |
| Mentor |  |  |
| Young Person |  |  |