

**Tracking sheet –** Community Project

The aim of this unit is for the learner to plan, complete and review a project in the wider community. As part of the planning the learners should have some involvement in selecting the project undertaken. The community project can be completed by an individual but is more likely to be undertaken by a group of learners and as such they will look at how the skills within the group can be used to complete the project by dividing up the different roles and responsibilities.

The length and scope of the project will depend on the time and resources available however, it should reflect the 60 hours assigned to the unit. The tutor/supervisor will need to ensure all aspects of the project are safe and legal.

**SCQF Level 3**

**Learner name**  **Centre name**

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| **To do this you must** | **Page number** | **Assessment date** |
| 1. Understand the needs of their wider community and how they can be met | | |
| 1.1 Give examples of potential projects that could help the wider community |  |  |
| * 1. Select a community project to undertake |  |  |
| * 1. Identify a benefit of the project to the wider community |  |  |
| 1. Be able to plan a suitable community project | | |
| * 1. Identify how you will contribute to the community project |  |  |
| * 1. Identify the equipment and materials required for the community project |  |  |
| * 1. State any costs or Gift in Kind savings associated with the project |  |  |
| 2.4 Give a deadline for the community project to be completed |  |  |
| 1. Be able to carry out a community project | | |
| * 1. Identify the possible hazards for own tasks undertaken |  |  |
| * 1. Identify any support required to complete tasks |  |  |
| 3.3 Contribute to the completion of the community project |  |  |
| 1. Be able to review the community project | | |
| * 1. Identify what went well with the community project |  |  |
| * 1. Identify a task that could have been improved |  |  |
| 1. Understand the wider community | | |
| 5.1 Identify what you have learned about the wider community |  |  |
| **Assessor feedback** | | |
|  | | |
| **Declaration** I confirm that the details above are correct, that the evidence submitted is the learner’s own work and that the learner meets all the requirements for the unit: | | |
| Learner Name Assessor Name  Learner Signature Assessor Signature  Date Date | | |