Communication Scenarios

Scenario 1

You and a classmate have been working on a project in science. You have been given a task to do at home separately to bring back in tomorrow. You have completed your homework for the project, but your classmate has not. Your classmate says that they have not completed it because they were not feeling very well yesterday. What do you do?

Identify 5 good ways to handle the situation and 5 bad ways.

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| **Good ways** | **Bad ways** |
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Scenario 2

You’ve been on work experience for 2 day and your manager is really pleased with you. You’re doing so well that your boss wants to give you some more work that one of the staff members, who is off sick, would usually do. You really want to give it a go, but you’re worried that it’s too much responsibility and you don’t want to mess it up. At the same time, you do not want your manager to think you cannot handle this.

Identify 5 good ways to handle the situation and 5 bad ways.

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| **Good ways** | **Bad ways** |
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